



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Stephanie Bowman
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Meeting and Agenda
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Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: September 27, 2016

Location: Seattle-Tacoma International Airport
Conference Center at Sea-Tac

ORDER OF BUSINESS

12:00 noon

1. CALL TO ORDER

2. Recess to EXECUTIVE SESSION* – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order and Pledge of Allegiance

OPEN PUBLIC SESSION**

3. SPECIAL ORDERS OF BUSINESS

- 3a. CEO Report for September 27, 2016. **(no enclosure)**

4. UNANIMOUS CONSENT CALENDAR***

- 4a. Approval of the minutes of the special meeting of May 23-24 and the regular meeting of July 12, 2016. **(no enclosure)**
- 4b. Approval of the Claims and Obligations for the period August 1-August 31, 2016, in the amount of \$47,839,899.81 including accounts payable check nos. 912772-913203 in the amount of \$4,314,884.04, payroll check nos. P-183651-183897 in the amount of \$8,565,260.52, wire transfer nos. 014249-014292 in the amount of \$11,870,602.49, and EFTS nos. 043842-044424 in the amount of \$23,089,152.76 for a fund total of \$47,839,899.81. **(memo enclosed)**
- 4c. Authorization for the Chief Executive Officer to execute Economic Development Partnership Program contracts with Cities of Bellevue, Shoreline and Snoqualmie for an amount not to exceed \$132,350 as detailed below. Due to time sensitive projects, staff is requesting these three City Partnership applications be approved. **(memo enclosed)**
- 4d. Authorization for the Chief Executive Officer to perform additional design, conduct environmental review, solicit additional public and tenant input, prepare necessary permit submittals, and prepare construction bid documents for the replacement of the Shilshole Bay Marina restroom and laundry facilities and associated leased space in the amount of \$893,000 for a total design authorization of \$1.6 million and a total project cost estimated at \$12 million (CIP #C800356). **(memo and presentation enclosed)**
- 4e. Authorization to execute Change Order 20 to Contract MC-0317415, Fishermen's Terminal Building C-15 HVAC Improvements, for a cost credit to the Port of \$180,000 and an increase to the project duration of 427 calendar days. **(memo enclosed)**
- 4f. Authorization for the Chief Executive Officer to (1) proceed with design and construction of the Security Checkpoint 5 Wall Replacement project at Seattle-Tacoma International Airport; and (2) use Port crews to construct the project. This single authorization is for \$1,150,000 of a total estimated project cost of \$1,200,000 (CIP #C800858). **(memo and presentation enclosed)**

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

*** *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

If requested, items may be removed from Consent and considered individually following public testimony.

4. UNANIMOUS CONSENT CALENDAR, Continued

- 4g. Authorization for the Chief Executive Officer to execute Change Order 55 to Contract MC-0318131, Runway 16C/34C Reconstruction, at Seattle-Tacoma International Airport in the amount of \$339,907.25 (CIP #C800406). ([memo enclosed](#))

5. PUBLIC TESTIMONY – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.**6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

- 6a. First Reading of Resolution No. 3725, a Construction Labor Relations Resolution that creates a Policy Directive governing employment on projects constructed on Port property. ([memo](#), [resolution](#), and [presentation enclosed](#))
- 6b. Request (1) unanimous consent to adopt Resolution No. 3724 at the same meeting at which it is first introduced, as required by Article VIII, Section 1, of the Commission Bylaws; and (2) First and Second Readings and Final Passage of Resolution No. 3724: A Resolution of the Port Commission of the Port of Seattle declaring certain real property located in the City of Auburn surplus and no longer needed for port district purposes and authorizing its sale to King County. ([memo](#), [notice of public hearing](#), [resolution](#), and [presentation enclosed](#))

Motion and vote to adopt on first reading.

Motion for final passage of Resolution No. 3724.

Public Hearing.

Vote on final passage of Resolution No. 3724.

- 6c. Authorization for the Chief Executive Officer to execute an interlocal agreement creating a legal agreement between the City of Seattle and the Port of Seattle regarding the coexistence of a Port of Seattle marine stormwater utility and a City of Seattle stormwater utility. ([memo](#), [presentation](#), [agreement](#), [attachment 1](#), [attachment 2](#), [attachment 3](#), and [attachment 4 enclosed](#))
- 6d. Authorization for the Chief Executive Officer to conduct a competitive solicitation and execute a lease and concession agreement with a selected single proposer for the right for an advertising and promotion concession at Seattle-Tacoma International Airport for a period of ten years. ([memo](#), [attachment 1](#), [attachment 2](#), and [presentation enclosed](#))
- 6e. Authorization for the Chief Executive Officer to (1) advertise and execute long-term contracts for up to 10 years for the purchase of hardstand equipment; (2) procure required hardware, software, vendor services, and maintenance to expand the Gate Management System; and (3) use Port staff for implementation for a total authorization of \$11,800,000 (CIP #C800838). ([memo](#) and [presentation enclosed](#))
- 6f. Authorization for the Chief Executive Officer to execute up to four contracts for janitorial services for Seattle-Tacoma International Airport. The resultant contracts have an estimated value of \$80 million over a five-year period. ([memo enclosed](#))

7. STAFF BRIEFINGS

- 7a. 2017 Corporate Budget Briefing. ([memo](#) and [presentation enclosed](#))
- 7b. Procurement Excellence Project Update. ([memo](#) and [presentation enclosed](#))
- 7c. International Arrivals Facility – Phasing Revision and Progress Update. ([memo](#) and [presentation enclosed](#))
- 7d. Human Resources Compensation Equity Study Briefing. ([memo](#) and [presentation enclosed](#))
- 7e. Report on the Port Liability Insurance Renewal for the Policy Year beginning on October 1, 2016. ([memo enclosed](#))

8. ADDITIONAL NEW BUSINESS**9. ADJOURNMENT**